

The Reality:

Churches and faith-based organizations NEED policies. It's a best practice when it comes to risk management, and in some states, policies are required before insurance coverage can be provided. Policies are also important for providing a written record of processes and procedures.

But our research shows that churches and faith-based organizations face several challenges in the area of policies. For example:

- Many organizations have **no** policies on file.
- Policies are **not updated** because they cannot be located.
- Staff and volunteers **don't have easy access** to policies.
- **No one is tracking** who has read and signed off on a policy.
- Churches **can't enforce policies** if no one has been informed there is a policy.

Policy Builder can help with all of these challenges!

How Can Your Organization Use Policy Builder?

Create

Write a policy from scratch, use one of our customizable templates as a starting point, or import a current policy.

Store

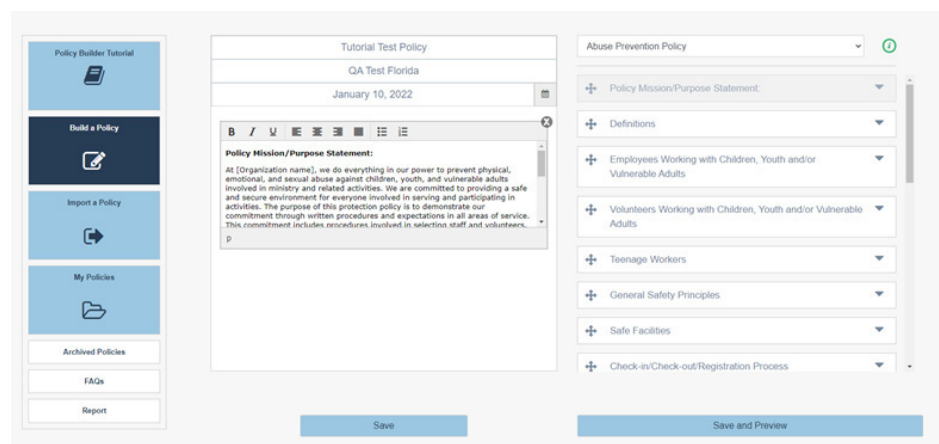
Store all of your policies securely in one place online.

Manage

Manage your policies, and track who has read and signed off on each policy.

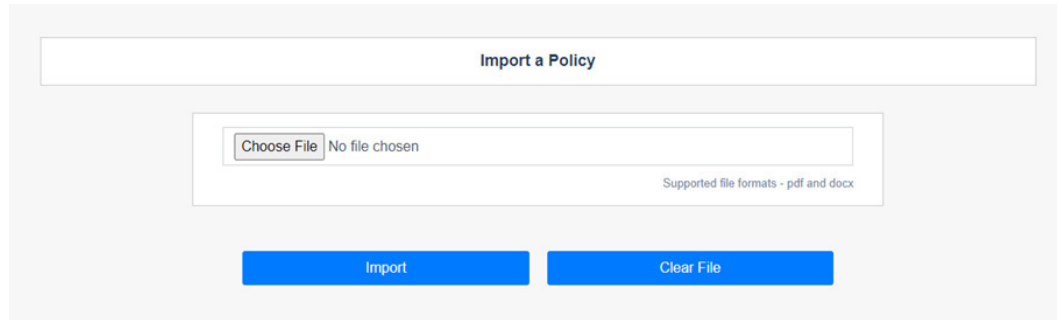
Feature:

Drag and drop any or all elements of pre-loaded template policies. Then edit and customize for your organization.



Feature:

Import existing policies, edit and send out to users, who can read and electronically sign off on the policy.



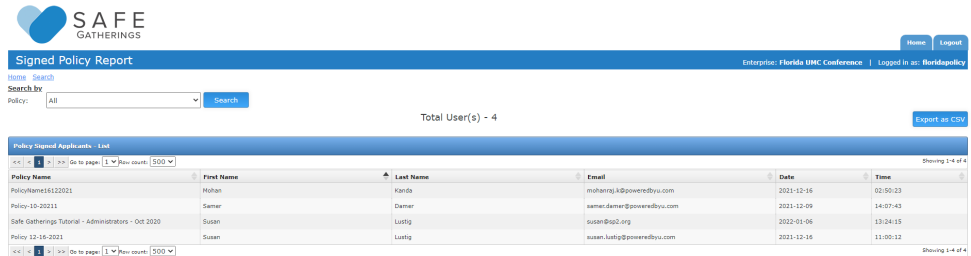
Feature:

Email the policy to 1 or 1,000 people to read and sign electronically. Each person receives an automatic email acknowledgment of their signature as well as a PDF copy of the policy.



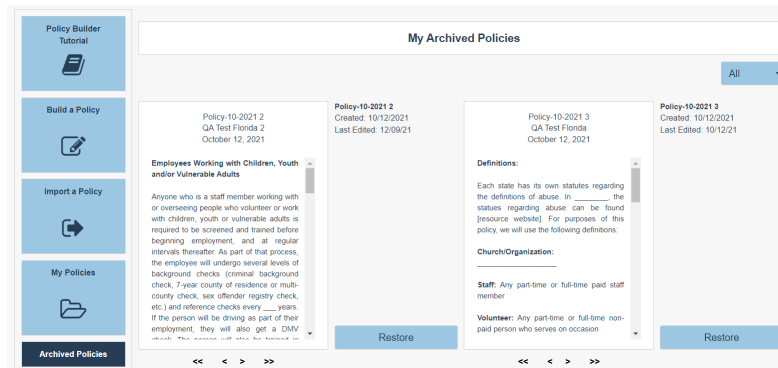
Feature:

Run reports to see who has signed off on a policy and when.



Feature:

Archive old policies so you always know where they are.



Customizable Templates Available: Abuse Prevention Policy, Sex Offender Policies and Social Media Policy. More policy templates coming soon to make it easier for you!