

COURSE LIST

Courses Included in the Congregation Unlimited Package

Abuse Prevention

- Cyberbullying
- Domestic Violence Awareness
- The Facts About Bullying*
- Understanding Child Neglect

Congregational Outreach

- Engaging Millennials
- Preparing for a successful Mission Trip
- Operating Hunger Relief Programs

Health & Wellness

- · Back Injuries and Ergonomics
- Depression and Other Mood Disorders
- Diabetes and Diabetic Emergencies
- Foodborne Illness Awareness and Prevention
- Hypertension (High Blood Pressure) Basics
- Stress Management
- Substance Abuse Awareness and Management

Courses Not Included in the Unlimited Package

- Clergy Ethics and Congregational Boundaries
- Safe Gatherings Abuse Prevention and Boundary Awareness

Human Resources

- Bullying in the Church Work and Volunteer Environment*
- Diversity in the Workplace
- · Hiring Church Pastors and Staff
- Sexual Harassment Training -Awareness for Employees*
- Sexual Harassment Training for Managers and Supervisors
- Sexual Harassment Training
 Harassment Awareness for
 Employees in California
- Sexual Harassment Training for Supervisors in California (AB 1825/2053 and SB 396/1343)*
- Sexual Harassment Training for Employees and Supervisors in Illinois
- Sexual Harassment Training for Employees in New York
- Sexual Harassment Prevention for Supervisors and Managers in New York

Leadership & Management

- Building a Disaster Response Team
- Capital Campaigns for Churches
- Church Volunteer Management
- Cleaning and Disinfecting Your Worship Facility - NEW!
- Leading a Successful Mission Trip
- · Marketing for Churches
- The Organized Church Kitchen
- Practicing Parliamentary
 Procedure in Church Meetings

 Successful Meeting Management and Attendance

Safety & Security

- Active Shooter Situations in Church Settings*
- Avoiding Slips, Trips, and Falls*
- Bloodborne Pathogens Awareness*
- Church Kitchen Safety*
- The Church Nursery: Furniture, Products, and the Environment
- The Church Nursery: Policies and Procedures
- Church Van and Bus Safety
- Defensive Driving: Making Safe Decisions on the Road
- Fire Safety Awareness and Prevention*
- First Aid Basics: What to do in a First Aid Emergency*
- Protecting and Securing Your Church
- Safety and Accessibility for the Elderly and Disabled

Technology & Office Skills

- Developing Effective Communication Skills
- Social Media and Churches
- Telephone Skills for Today's Professional World

*Also in Spanish!